



Privacy Policy and Health Information Collection Statement

The Communication Clinic Speech Pathology Services is an independent practice under the ownership of The Communication Clinic Speech Pathology Services PTY LTD.

You may contact The Communication Clinic Speech Pathology Services by writing to The Communication Clinic at PO Box 2030, Green Hills 2323, by emailing admin@thecommmclinic.com.au or by calling Catriona Collins – Director, on 0414753437. You have the right to gain access to the information held by The Communication Clinic Speech Pathology Services about you/your child.

Our Privacy Policy (available upon request) contains information on how you may request access to, and correction of, your/your child's personal information and how you may complain about a breach of your/your child's privacy and how we will deal with such a complaint.

The Communication Clinic Speech Pathology Services needs to collect information, on initial contact, about you/your child for the primary purpose of providing quality treatment. In order to fully assess, diagnose and treat you/your child, we need to collect some personal information from you. This information will also be used for the administrative purposes of running the practice such as billing you or claiming through a third party such as an out of home care agency, an insurer, compensation agency, Medicare or NDIS. Information will also be used within the practice for allocation meetings where a Speech Pathologist will be allocated yours/ your child's file in order to provide you/your child with ongoing assistance.

The Communication Clinic Speech Pathology Services may disclose information regarding diagnosis or treatment to your/your child's doctor or other treatment providers only with your consent. In the case of insurance or compensation claims, it may be necessary to disclose information and/or collect information that affects your treatment and return to work. The Communication Clinic Speech Pathology Services will not disclose your/your child's information to commercial companies, however specific service or product information, as deemed suitable for your/your child's Speech Pathology management, may be forwarded to you by us, unless you instruct The Communication Clinic Speech Pathology Services not to forward this type of information.

Information at The Communication Clinic Speech Pathology Services is stored securely and only practice staff have access to it. The Communication Clinic Speech Pathology Services takes all reasonable steps to ensure that information collected about you/your child is accurate, complete and up to date. You may have access to your/your child's information on request and if you believe that any of the information is inaccurate, we may be able to amend it accordingly. If you do not provide relevant personal or health information, in part or in full, to The Communication Clinic Speech Pathology Services it may result in incomplete assessment. This may impact on the diagnosis and the following therapy that is provided. Any concerns that you may have about this policy or about your/your child's management can be directed to Catriona Collins – Director, 0414753437.